

Privacy Policy

Protecting your privacy is important to Your Financial Records. The Company has enacted this Privacy Policy (“Policy”) to disclose our data collection and dissemination practices. By accessing the Your Financial Records website or application (collectively, “the Services”) on any computer, mobile phone, tablet, console or other device (collectively, “Device”), you agree to the terms of this Policy. We reserve the right to modify this Policy at any time and will do so from time to time. Each modification shall be effective upon posting to the website. It is your responsibility to periodically review the Policy and any changes made. Your continued use of the Services constitutes your acknowledgement of and agreement to any changes made to the Policy. This Privacy Policy is incorporated into, and is subject to, the Terms of Use. Other than as described in this Policy, we will not give any information about you to others without your express permission.

Information We Collect

The Company collects your personal information (collectively, “Provided Information”) so that we can provide you with the Service. In doing so, the Company may use the personal information we have collected from you for purposes related to the Services including to:

- ✓ Verify your identity,
- ✓ Administer the Service,
- ✓ Notify you of new or changed services offered in relation to the Service,
- ✓ Carry out marketing or training relating to the Service,
- ✓ Assist with the resolution of technical support issues or other issues relating to the Service,
- ✓ Comply with laws and regulations in applicable jurisdictions, and
- ✓ Communicate with you.

Information we may collect includes, but is not limited to, Device identifier and hardware information, IP address, browser type and language, cookie information, system type, whether you have enabling software to access certain features, access times, referring website URLs, and other information about your interactions with us.

We also collect information you give us or permit us to access. “Personal information” is information about an identifiable individual, and may include, but is not limited to, information such as your name, birth date, email and physical address, telephone number, bank account details, accounting and financial information, and when necessary, credit card information. As you use the Service, you may enter financial and other business information. By submitting your contact information, you agree to receive e-mail communications and marketing material from the Company.

Technologies such as cookies, beacons, tags and scripts are used by the Company. These technologies are used in analyzing trends, administering the site, tracking users’ movements around the site and to gather demographic information about our user base as a whole. We may receive reports based on the use of these technologies by user companies or individuals as well as on an aggregated basis.

The Service uses cookies to remember users’ settings, store login addresses, authenticate users,

run website experiments, and store analytics data. Users can control the use of cookies at the individual browser level. If you reject cookies, you may still use our site, but your ability to use some features or areas of our site may be limited.

The Service involves the storage of user data. That data can include personal information.

Your Financial Records may collect Personal Information directly from you when you:

- Register to use the Service,
- Use the Service,
- Contact the Your Financial Records support team, and
- Visit our website.

By using the Service, you consent to your personal information being collected, held and used in this way and for any other use you authorize. The Company will only use your personal information for the purposes described in this Policy or with your express permission.

It is your responsibility to keep your password to the Service safe. You should notify us as soon as possible if you become aware of any misuse of your password, and immediately change your password within the Service.

How we use the information we collect

The services we provide require the use of your Provided Information. Provided Information will only be used for its intended purpose. By submitting this information, you are giving us permission to use the Provided Information in connection with the services. Any of the information we collect from you may be used in one of the following ways:

- i. To improve our Services: we continually strive to improve our platform offerings based on the information and feedback we receive from you;
- ii. To improve our customer service: your Provided Information helps us to more effectively respond to your customer service requests and support needs.
- iii. To provide you the services: we use your Provided Information to provide you the services offered on the platform, including, but not limited to: book keeping, tip reporting, and deposit, expense, sales, and credit and debit tracking.
- iv. To send periodic emails: we may contact you with service-related announcements from time to time. These include necessary software updates and web portal or website outages among other things. You may opt-out of all communications except essential updates.

Sharing information

Your Financial Records does not share customer information of any kind with anyone. We will not sell or rent your name or personal information to any third party. We do not sell, rent or provide outside access to our mailing list or any data we store. Any data that a user stores via our facilities is wholly owned by that user or business.

All information collected by the Company is for its own use. By submitting your e-mail address on the platform you provide your consent and agree to receive e-mail communication from the Company.

The Company will not publish user e-mail addresses anywhere on our website, print them in our mailings or marketing materials, or otherwise disclose your e-mail address without your consent.

Please note that the Company reserves the right to surrender user information (1) if we believe Your Financial Records has been used to commit an unlawful act, (2) if the information is subpoenaed, (3) or if the Company is sold or acquired. We may also use personal information in a manner that does not identify you specifically but does identify certain criteria about our Service's users in general (including informing third parties about the number of registered users, number of unique visitors, and the pages most frequently browsed).

Third party links/websites

The website may contain links to third-party websites and resources (collectively, "Third Party Sites"). These Third Party Sites are provided solely as a convenience to you and not as an endorsement by us of the content on such Sites. We make no representations or warranties regarding the correctness, accuracy, performance, or quality of any content, software, service, or application found at any Third Party Site. We are not responsible for the availability of the Third Party Sites or the content or activities of such sites. If you decide to access any Third Party Site, you do so at your own risk. Your use of any Third Party Site is subject to the policies, terms of use, and privacy policies of such Third Party Site, if any.

The Service may allow you to transfer data, including your personal information, electronically to and from third-party applications. Your Financial Records has no control over, and takes no responsibility for, the privacy practices or content of these applications. You are responsible for reviewing the privacy policy of any such applications.

Security

No method of transmission over the Internet, or method of electronic storage, is 100% secure, however. Therefore, we cannot guarantee absolute security.

Updating Your Information

You may alter, update or deactivate your account information or opt out of receiving communications from us at any time. We have the following options for changing and modifying your account information or contact preferences:

1. You may email us at: jp@jphairdesign.com
2. You may call us at: (608)513-7173

We will respond to your request for access or to modify or deactivate your information within 24 hours.

Unsubscribe/opt out

You can modify or delete your account with the Company at any time. Your information previously posted may continue to be stored in our archives. Users who wish to have their stored information removed may email the Company at jp@jphairdesign.com. Users who wish not to be

contacted by the Company may, at any time, email us at jp@jphairdesign.com to unsubscribe from our services.

Account Termination

When your account is cancelled (either voluntarily or involuntarily) all of your personally identifiable information is placed in "deactivated" status on our relevant databases. However, deactivation of your account does not mean your personally identifiable information has been deleted from our database entirely. We will retain and use your personally identifiable information as necessary in order to comply with our legal obligations, resolve disputes, or enforce our agreements.

Minors

Our services are not designed to appeal to children under the age of 13. As such, the Services are not directed at children under the age of 13 nor do we knowingly collect or maintain information from children under the age of 13 on the website.

Changes to Our Privacy Policy

If we decide to change our Privacy Policy, we will post those changes on this page. All changes to this Privacy Policy become effective as of the date posted to our mobile applications. The date of the most recent revision is found at the beginning of this Privacy Policy.

Contacting Us

If you have any questions regarding our Privacy Policy, you may contact us at jp@jphairdesign.com.